

From: Bell, Jennifer C. DPI

Sent: Thursday, April 5, 2018 2:39 PM

To: High school test coordinators, high school principals, and DACs

Subject: WI Statewide ACT Assessments Update - April 5

Dear educators,

The **ACT Aspire Early High School test window opens on April 9 and closes May 11**. This is an online assessment. You can use the following checklists to assess your school's readiness for Aspire testing: [Checklist for Success](#) and [Technical Readiness Checklist](#). Students using Braille, Large Print, and American Sign Language will take Aspire as a paper test. Paper materials will arrive in schools this week.

Aspire Resources

Please review and share the following Aspire resources:

- [WI Aspire Administration Supplement](#)
- [Schedule of Events](#)
- [DPI Aspire Resources Webpage](#)

Aspire Test Administration Manuals

Links to all Aspire Early High School test administration manuals can be found on the [DPI Aspire Resources Webpage](#). You may find it easier to download the documents from Avocet before printing. To download, click the arrow icon in the upper right corner of the webpage.

Aspire English Learner Supports

The following accessibility supports are available to EL students (in addition to the default embedded system tools and open access tools available to all users):

1. Translated test directions for all subjects
2. Word-to-word dictionaries for math, science, and writing sections.

Review the [Aspire English Learner Supports Webpage](#) and [Aspire Accessibility User's Guide](#) for details.

ACT Score Delivery

ACT releases scores to students and schools 3-8 weeks after answer documents are returned. Here is the [ACT Score Reporting Schedule](#). ACT will send paper score reports to students' home addresses 3-8 weeks after answer documents are received at ACT. For the Feb 27 test date, answer documents were due to ACT by March 9, so students may start receiving score reports in early April. Schools will receive hard copies of student scores (in batches) during the same timeframe. About one week after the score report is received in the mail, students can log on to [actstudent.org](#) to see the score online. If there is any trouble with the web account, please call ACT Student Services at (319) 337-1270. You can find report samples on the [ACT Data and Results](#) webpage.

WorkKeys Score Delivery

The [WorkKeys Data and Results](#) webpage has been updated to reflect information on 2018 score reports, sample reports, and delivery dates. Please review the [WorkKeys Score Reporting Schedule](#). Student score reports will be shipped to schools no later than May 11. Please distribute the paper Individual Summary Score Reports to students. National Career Readiness Certificates (NCRCs) and online student scores will be available to districts this summer.

Deadline to enter ACT and WorkKeys not tested codes: April 13

If students take the DLM or do not take ACT or WorkKeys for any other reason, please indicate the reason under State Use Question #1 in PearsonAccessnext. The deadline for entering these codes is April 13.

- [Instructions for Entering ACT Not Tested Codes](#)
- [Instructions for Entering WorkKeys Not Tested Codes](#)

Thank you for your contributions to a successful testing experience for all students. For assistance, please contact:

ACT Help Desk

General: 800-553-6244, ext. 2800

Accommodations: 800-553-6244, ext. 1788; actacoms@act.org

Aspire: 855-730-0400

<http://www.act.org/stateanddistrict/wisconsin>

General Information and Policies

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Student Data

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Choice Program and Test Security Issues

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Wisconsin high school principals, district assessment coordinators, and ACT test coordinators received this email.